

PCC Minutes: Monday 17th November 2025
St Luke's Church, Grayshott
Meeting 420 of the PCC in the Timothy Room at 7.00 pm.

Present: PCC Members: Revd. Jeremy Haswell (Chair), Jonathan Tippet, Alice Murphy, Annette Baker, Ros Balfour, Anna Lescure, Clive Loder, Hilary Loder, Viv Ward, Susanne Wavre, Philippa Whitaker, June Windle.

In attendance: Susie Millard (LLM), Edward Tobin (PCC Secretary).

1. Welcome and opening prayer

Revd Haswell read Psalm 133 and opened the meeting with a prayer.

2. Apologies

Anne Gale-Jones

3. Minutes of Previous Meeting

The minutes of meeting 419 were agreed except that Hilary Loder (who had not been present at the last meeting) advised the meeting that, in section 4c, referring to the Safeguarding Dashboard, we are on Level 3. This was amended and the minutes signed by the Vicar.

3a. Action List (Matters arising)

Complaints Policy.

The Complaints Policy had been updated and circulated to PCC members.

A complaint should usually be addressed to the PCC Secretary by email or in writing. Any complaint should be submitted within 3 months of the event. The PCC secretary will acknowledge the complaint by replying to the complainant within 5 working days (not 2days as in the draft) and logging the complaint.

The Vicar suggested that the Complaints Committee should be the Standing Committee but, should the complaint be about any member of that committee, they would not sit on the Complaints Committee.

In the event that the complaint is about the PCC as a body, it would be referred to the Area Dean. If the complainant is still dissatisfied, they are able to go to the Charities Commission.

Suzanne Wavre proposed that the PCC should adopt the Complaints Policy (with the amendments as above) and Clive Loder seconded it. It was approved unanimously.

Safeguarding – Access to the loft in the church rooms.

Hilary Loder confirmed that it was outside of the safeguarding officers' control and the restricted access will remain in force. If anything is required from the loft, they should let the church office know.

Home Groups

The vicar had not been able to carry this forward (due to his health problems)

Funding for the Base

Further discussion with the Parish Council and St Edmund's School is being arranged.

Parish Share

Bishop Andrew had sent a five-page consultation on this which will run from January to March 2026. Jonathan asked for PCC members to read (when it becomes available) then the PCC will consider this and formulate a reply to the Diocese.

Rates of Hire for the Church Rooms

Anna Gilderson had provided a report which had been circulated before the meeting. The treasurer explained about the payments and donations listed. He explained that this was meant to form a basis for setting next year's rate of hire. ***The Vicar proposed that the rates should stay the same. This was seconded by Jonathan Tippett and approved by all present.***

Sharing the Load – The Vicar outlined various early possibilities.

Vision for St. Luke's – The Vicar will ask the mission enabler, Mat Ineson, if he can arrange a further meeting.

Long Term Projects – The Vicar had been in discussion with possible donors about funding some of these.

4. Budget Presentation

The Treasurer presented his report: September accounts showed a £1,720 surplus against a budgeted deficit of £12,686. This was primarily due to £6k underpayment of Parish Share in September. Donations were £5k below budget but this was compensated by increased collections of £3k and a legacy of £2k. Spending is generally on budget and comparable to the previous year.

He was concerned that the reforecast for the end of the year showed a deficit of £17,972, though this was better than the original budgeted deficit of £29,397. This assumes that the Parish Share of £95,258.88 is paid in full.

The Vicar confirmed that the legacies are only "buying time" in view of the low amounts of regular giving.

Hilary Loder asked for the repeated requests for money to stop. She felt it was putting churchgoers off coming to church.

Ros Balfour pointed out the appreciation from villagers who do not necessarily attend church who may be willing to give financial support. She suggested that publicity in Grayshott Today should be prominent. The Vicar pointed out that the church has a Village to Church Account for such donations.

The Treasurer had circulated a table showing that the Parish Share asked of St. Luke's Church was the second highest in the Farnham Deanery.

He proposed that the PCC approve a deficit budget of £24,958, though it has to be improved.

Clive Loder suggested the budget should not show a deficit by omitting part of the Parish Share. The Treasurer agreed that this was a possible option and should be

reviewed at the January PCC meeting. He will write to the Diocese (once again) to explain the PCC's situation regarding its Parish Share payments.

The Treasurer proposed that the deficit budget of £24,958 should be accepted though it must be improved, possibly by reducing the parish share payments. This was seconded by Anna Lescure and approved unanimously.

At this point, the Vicar asked the meeting to pray on this matter.

5. Reports

a. Vicar's Report (incl. Prayer Report)

The Vicar proposed that Suzanne Wavre should join the Outward Giving Committee. This was seconded by Hilary Loder and approved unanimously.

He was about to have further chemotherapy and asked the PCC to be understanding in the limitations of his ministry.

b. Churchwarden's Report

Restoration of the Church Weathervane

Jonathan presented a paper that had been circulated to PCC members before the meeting. In it he asked the PCC to approve the appointment of Good Directions Limited to renovate the weathervane in the sum of £2,200 plus VAT in accordance with their schedule "Recommended Restoration Work" (also circulated to PCC members).

The motion was proposed by Clive Loder and seconded by Suzanne Wavre. It was approved unanimously.

Jonathan presented quotations for carrying out the **Quinquennial Inspection** in April 2026. The Architect, Anna Hummel, who carried out the last inspection quoted £1,100 (with no VAT chargeable). This was £820 cheaper than a Chartered Surveyor who had also quoted. ***He proposed that the PCC accept Anna Hummel's quotation. This was seconded by the Vicar and approved unanimously.***

The **upgrade of the church hall toilets** was discussed including possible source of funds. The Vicar asked Clive Loder to prepare an illustration of the proposed improvements for the PCC to approve at the next meeting.

A **Tree Survey** of the Churchyard had been arranged by David Williams. The surveyor's fee was reduced as he was also doing work for the parish council.

c. Safeguarding Update

Hilary had circulated a report as well as an update on the Safeguarding Dashboard. She pointed out that the Dashboard listed mandatory duties of the PCC. In approving the activities on the list (made out at the last meeting), the Safeguarding Policy needs to be approved by the PCC for each new activity, including regular external users of church facilities.

Hilary and Penny are meeting the Diocesan Safeguarding Caseworker, Dean Else, in January 2026. Following the data breach earlier this year, the Diocese are still

monitoring the security of new system. Also, they will report to the PCC when there has been a safeguarding incident although no details will be given.

A recent incident required a volunteer to deal with a child choking. Thankfully all was resolved quickly but it reminded those present of the need for first aid and safeguarding training.

d. Youth & Children's Work

Alice Murphy had taken over from Hilary and provided a report for this meeting.

After half term, The Base had changed in age groups enabling a wider range of young people to come. More than 30 had attended since September, representing 8 different schools. Many new volunteers had stepped up to help man the club and had been impressed by the behaviour standards.

Two members of the older group came to help with the younger group.

There was a one-day workshop during half-term with over 30 children attending. A similar workshop was planned for 20th December.

WAFFFL continued to run on one Sunday each month. There had also been the first "Tiddler's Breakfast" held on 8th November.

Alice had met with the Children and Families worker at St. Albans, Hindhead to discuss ideas. She had also arranged a meeting with the Diocese.

e. Outreach Report

Claire Haswell had prepared a report for the meeting, though this was only circulated on the day of the meeting. In it she summarised the ongoing various activities. Another Newcomers' Tea is planned for late January 2026.

6. Other business

The Vicar reminded the meeting that a Clergy Wellbeing Document from Guildford Diocese would be circulated to the PCC. Any comments about it should be addressed to the PCC Secretary so the PCC could approve it at the next meeting.

The Vicar prayed and the meeting finished at 9.15 pm.