

**PCC Minutes: Monday 29<sup>th</sup> September 2025**  
**St Luke's Church, Grayshott**  
**Meeting 419 of the PCC in the Timothy Room at 7.00 pm.**

**Present:** PCC Members: Revd. Jeremy Haswell, Jonathan Tippett (Chair), Alice Murphy, Annette Baker, Ros Balfour, Anne Gale-Jones, Viv Ward, Susanne Wavre, Philippa Whitaker.

**In attendance:** Susie Millard (LLM), Edward Tobin (PCC Secretary).

**1. Welcome and opening prayer**

Revd Haswell read from Isaiah 55 and opened the meeting with a prayer. As he had been having treatment at hospital all day, he asked Jonathan Tippett to "co-chair" the meeting with him.

**2. Apologies**

Anna Lescure, Clive Loder, Hilary Loder, June Windle

**3. Minutes of Previous Meeting**

The minutes of meeting 418 were agreed and signed by the Vicar.

**3a. Action List (Matters arising)**

**Safeguarding – Access to the loft in the church rooms.**

As Hilary Loder was not present at this meeting, the matter was deferred until the next meeting.

**Home Groups**

The new Alpha Course had just started with 10 people, but Susie explained that others are expected at future meetings. Jonathan reminded PCC members that this topic is a key point in our Church Development Plan. It was agreed that a further report will be presented to the January 2026 PCC meeting.

**Funding for the Base**

The Treasurer said that the PCC had been promised £6k over the next two years by Grayshott Parish Council. He felt this was not adequate funding for a secular youth group and the Vicar suggested that Parish Councillors are invited to come and see the Base in action one Friday. The Treasurer said that parish councils usually set their budgets around this time of year so there was some urgency in the matter. The Vicar reminded the meeting of the generosity of St Edmund's School in the past and said that we are a main nominated charity this year for the school. He asked Alice Murphy (youth worker) to arrange a meeting with the headmaster, Adam Walliker.

**Parish Share**

The Treasurer had written to the Diocese about our difficulty in paying the Parish Share. Using published Charity Commission records, he had also investigated how much other local parishes are paying. This will be discussed at the next meeting.

**Rates of Hire for the Church Rooms** – will be discussed at the next meeting.

**Volunteers / Sharing the Load** – The Chairman suggested a Saturday morning - 7<sup>th</sup> February 2026 - to demonstrate vacancies available for volunteering. Alice reminded the meeting that the annual Wine and Cheese party for volunteers will take place in November as usual.

**Vision for St.Luke's** – The Vicar will be in touch with the mission enabler, Mat Ineson. Things had been delayed by his ongoing hospital treatment.

**I.T. Matters.** – The Vicar explained that, with financial constraints, we would be continuing with I-Know Church for the time being. Software Support for Windows 10 desktop computers in the office and for the present Finance and Stewardship Packages will be discontinued soon making replacements urgent.

#### **4. Reports**

##### **a. Vicar's Report (incl. Prayer Report)**

The Vicar reminded the meeting about the Sharing the Load Document and the Church Development Plan and asked the PCC Secretary to send out the latest versions again.

He commended Susie's hosting of a Haslemere Churches' Day of Prayer at St. Luke's and setting up prayer stations in church.

##### **b. Churchwarden's Report**

The **Weathervane** was away being assessed at a restorer. The Churchwardens would like to display it in church when it is returned.

Jonathan thanked Annette for the **fundraising** fete she had organised on 30<sup>th</sup> August. The "Last Night of the Proms" on 13<sup>th</sup> September had raised £1200 for church funds. He thanked Ros Balfour and Gill Purkiss for running the Harvest Supper on 27<sup>th</sup> September although attendance had been disappointing. Jonathan reminded the meeting of the church's **125<sup>th</sup> Anniversary Concert** on 18<sup>th</sup> October.

The next **Quinquennial Inspection** is due in April 2026 and arrangements are being made, possibly with a surveyor rather than an architect.

Clive Loder has assessed the downstairs **toilets in the church rooms**. He feels it would cost £1,500 to renovate the small toilet and £2,000 the large (disabled) toilet. This does not consider replacement of the flooring. The Vicar suggested we consider "Altro" as we have in the kitchen nearby.

David Williams was trying to get permission from EHDC to prune the **Chestnut Trees** in the churchyard – as requested by a householder nearby some time ago. Not only are there constraints due to the Tree Protection Orders on these trees but also the area is a Conservation Area. He has resubmitted the paperwork to EHDC.

The **Archdeacon's visitation** was on 24<sup>th</sup> July. The main outstanding issue was with "Policies" including a Complaints Policy which is being updated.

##### **c. Safeguarding Update**

There had been a **serious data breach** at Diocesan level regarding DBS Checks between 01/12/24 and 08/05/25. This had affected two parishioners as well as the Vicar. They have been notified.

Penny and Hilary had provided a report though neither could attend the meeting. The Vicar summarised the purpose of the **safeguarding dashboard**. We had passed the first level and are working on the second level. Templates had been provided by the diocese. The Vicar and Churchwardens will meet to establish the principles/ methodology for the templates. Hilary had drafted a list of church activities. The PCC agreed with the list but felt that many activities had been left out. Ros suggested we take "Grayshott Today" as a base and Annette agreed to cross-check that with the list of church activities. Suzanne asked whether the Ukrainians should have a safeguarding policy. The Vicar pointed out that children were accompanied by their parents. However, the PCC felt that, in using the church buildings, the Ukrainians should have the same safeguarding standards as the rest of the parish. The Vicar will speak to Pastor Andriy to establish this.

***The PCC had been asked to approve that the Diocese should have access to the safeguarding data of St. Luke's Church.***

Without this approval, our safeguarding officers would no longer have access to the Diocesan Safeguarding Hub.

***The Vicar proposed that the PCC should give the Diocese this permission and Suzanne Wavre seconded it. It was approved unanimously by PCC.***

#### **d. Youth & Children's Work**

This was the last report from Hilary Loder and the PCC thanked her for all the work she had done as Youth & Children's Work Co-ordinator. This is now being taken over by Alice Murphy. Alice told the meeting she was overwhelmed by all the support she had received so far.

#### **e. Treasurer's Report**

Viv had reported that the annual forecast now projected a deficit of £20,419, but this was better than the original £29,397 budgeted deficit. On this basis, the PCC would run out of money by December 2026. However, there was recent news of a legacy of £20,000 which will become available after probate.

Viv discussed the ring-fenced funds, some of which will be needed preparing for the Quinquennial Inspection in April 2026.

He asked for submissions for the annual budget by 15<sup>th</sup> October.

The Finance Working Group has a vacancy for a member from the congregation.

New contracts were underway from energy companies via the Parish Buying scheme.

#### **f. Pastoral Report**

Ros presented her report. The Vicar was unable to attend services in nursing homes as he was undergoing medical treatment but thanked Ros and her team for their work.

#### **g. Outreach Report**

Claire Haswell had prepared a report for the meeting which outlined the activities in progress including the Tuesday evening alpha course.

The Vicar prayed and the meeting finished at 9.15 pm.